

F. No. WMS-37/29/2023-WMS
THE NATIONAL INSTITUTE OF HEALTH AND FAMILY WELFARE
(Workshop & Maintenance Section)


Date: 23.11.2023

CIRCULAR

Sub: Lodging of complaints related to A.C's, R.O., Pest Rodent Control, Housekeeping, Security, Sewage Treatment Plant, Horticulture, Civil & Electrical etc. other miscellaneous works on Intercom No. 161 – reg.

This is in reference to the above-mentioned subject, it is to convey that the complaints dealt by WMS i.e. Air Conditioning, Water-related, R.O. Water, Pest/Rodent Control, Housekeeping, Security, Sewage Treatment Plant, Horticulture, Civil Maintenance, Electrical Maintenance, Furniture repair, lock & key & Maintenance, Telephone related etc. and other miscellaneous works that pertain to WMS may be lodged on Intercom No. 161 at Workshop & Maintenance Section.

All are requested to please note this change, as the above intercom No. 161 is dedicated as a centralized complaint Number.


(Amar Nath Gupta)
Workshop and Maintenance Officer

Copy to:

1. All the HODs/Section Heads with a request to bring it to the notice of staff working under them.
2. PA to Director, NIHFV.
3. PA to Dy. Director, NIHFV.
4. Notice Boards / Computer Centre to upload.
5. Reception, NIHFV.