



THE NATIONAL INSTITUTE OF HEALTH & FAMILY WELFARE
An Autonomous Institute under Ministry of Health & Family Welfare,
Government of India
Baba Gangnath Marg, Munirka, New Delhi-110067

F. No. E(3322) A-12024/1/2025-Admin.II

Date:11.08.2025

Walk-in-Interview

The National Institute of Health and Family Welfare (NIHFW) is an Autonomous / Apex Technical Institute funded by the Ministry of Health and Family Welfare Programmes in the country through Education and Training, Research & Evaluation, specialized services, consultancy and advisory service. The post of **Senior Consultant, Training Consultant and Office Cum-Finance Manager** under Project titled "Capacity Building Programme for Technical Personnel on Operation and Maintenance of Medical Oxygen Equipment" to be filled up purely on contractual basis only up to 31.12.2025.

S.No	Name of the Post and Number of Position	Remuneration range	Period
1.	Senior Consultant / (One)	Rs.1,20,000/P.M (consolidated)	Only up to 31.12.2025
2.	Training Consultant/ (One)	Rs. 80,000/P.M (consolidated)	
3.	Office Cum Finance Manager/ (One)	Rs. 40,000/P.M(consolidated)	

1. Name of the Post: Senior Consultant
No of the Post: 1(One)
Monthly remuneration: Rs. 1,20,000/- (Consolidated)

Eligibility: MBBS/BDS with 5 years' experience in teaching/training/research as senior executive in MC/ Hospital/Research based organization

OR

MD (CHA) / MD (Community Medicine) / MDS (Public Health) with 2 years' experience in teaching/training/research as senior executive in MC/Hospital/Research based organization.

Age Limit: Up to 64 years as on date of interview.

2. Name of the Post: Training Consultant

No of the Post: 1(One)

Monthly remuneration: Rs. 80,000/-P.M (consolidated)

Eligibility: MBBS/BDS with 3 years' work experience in teaching/training/research as senior executive in MC/ Hospital/Research based organization

OR

Two year Diploma's in Public Health/MPH with 1 years' Experience in teaching / /research as senior executive in MC/ Hospital/Research based organization

OR

MD (CHA) / MD (Community Medicine) / MDS (Public Health).

Age Limit: Up to 45 years as on date of interview.

3. Name of the Post: Office Cum-Finance Manager

No of the Post: 1(One)

Monthly remuneration: Rs. 40,000/P.M (consolidated)

Eligibility: M.A / M.Sc / M.Com / MBA or equivalent with 1-2 years' work experience in administration in a government, PSU or any other reputed organization with computer proficiency.

Age Limit: Up to 35 years as on date of interview.

Date and Time of Walk-in-Interview: on 22.08.2025 at 10.30 am

Reporting /Registration Date &Time: on 22.08.2025 from 9.30 am to 10.30 am.

Place of Duty: NIHFW, Munirka, New Delhi.

General Instructions:

1. Age will be calculated on the date of Interview. No age relaxation is admissible on these contractual post.
2. **The period of working experience shall be counted only after the acquiring of essential qualification.**
3. Interested and eligible candidates may appear for **Walk-in-Interview** which will be held on the above mentioned date and time and to report in the 1st Floor Computer Centre, Academic Block, NIHFW, New Delhi along with detailed CV as per performa enclosed and self-attested copies of age proof, photo ID proof, qualifications and experience certificates and **original certificates** for verification.
4. Candidates will have to make their own arrangement for appearing in interview and no TA / DA will be paid to them.

5. The candidates reporting after registration time will not be entertained. The application and self-attested copies of certificates submitted at the time of registration will not be returned to candidates.
6. Candidates must ensure that he/she fulfils the requisite essential qualifications, experience and age etc. on the date of Interview.
7. Without original certificates, the candidates will not be considered for registration.
8. Canvassing of any form will render candidate as disqualified.
9. The positions are purely contractual basis. They will have no claim for regular employment under NIHFW.
10. The appointee will not be granted any claim or right or preference for regular appointments to any posts under the Government of India or any institutions funded by Government of India.
11. He/She will not be entitled for any other allowance, financial benefits or concessions and medical facilities apart from the consolidated remuneration.
12. They will not divulge any information, gathered by him/her during the period of assignment, to anyone who is not authorized to know/have the same.
13. The NIHFW shall not be responsible for any loss, accident, damages/injury suffered by him/her, whatsoever arising in or out of the execution of his/her work including travel.
14. Two and half days' leave per completed month will be admissible on non-cumulative basis during the period of contract. However, no other leave including extra ordinary leave will be permitted.
15. During the terms of service, he/she shall not engage in any private business of professional activity which could conflict with interest of the Government.
16. The NIHFW reserves the right to either fill up the post or not, without assigning any reason. The service can be terminated by either side by giving one month's notice. The NIHFW reserves the right to terminate the service by giving one-month notice without assigning any reason.

8. Details of employment:

Post held	Name of Deptt. / Organization	From	To	Nature of duties performed

9. Any other relevant information:

10. Please link the self-attested copies of certificates in support of your educational qualification, experience, Date of Birth, Caste etc.

11. List of enclosures

(i) _____ (ii) _____ (iii) _____

(iv) _____ (v) _____ (vi) _____

Signature of the applicant
Name: _____

Date: _____